

**Red Bluff Union Elementary School District
REGULAR BOARD MEETING
MINUTES**

January 14, 2020 5:30 PM

Attendance Taken at 5:25 PM:

Present:

Mrs. Heidi Ackley
Mrs. Sharon Barrett
Mr. Cliff Curry
Ms. Adriana Griffin
Mrs. Angela Pacheco
Mr. Steve Piffero
Ms. Claudia Salvestrin
Mr. Douglas Schreter
Mrs. Ariana Serrano

1. OPEN SESSION / CALL TO ORDER / ROLL CALL

Minutes:

Meeting was called to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Board President Adriana Griffin led the flag salute.

3. BOARD GOVERNANCE REVIEW

Minutes:

President Adriana Griffin reviewed the RBUESD Governance Meeting Norms. She reviewed the Board meeting management and rules that were agreed on and emphasized Board Bylaw 9323, Meeting Conduct.

4. AGENDA MODIFICATIONS

Minutes:

Item 8.10.3 tabled in order to get legal recommendations.

5. PUBLIC COMMENT

Minutes:

Parent and District employee Hannah Moore stated her reasons why she enjoys working in our District and why her children attend Jackson Heights. She asked why the District offers the same options available to parents have always been and why those structures are not part of a change. She encouraged the District, starting with the Board, to begin looking at a variety of options offered to students and families that might appeal to the diverse community. She'd like to be a member of the team to explore new methods that will help remind the community that we care about our children and their future.

Parent Tracy Meagher stated her concerns for the lack of options for students transitioning from the elementary school. She has attended several meetings where the conversation was of the possibility of Jackson Heights becoming a K-8 model and recently learned that the discussion of this possibility will now be handled by the District Advisory Committee, which she is a part of and knows the DAC only meets four times a year. She is concerned and asked the Board to please consider to allow this process to be handled in a different manner to make the possibility of choices to be available to families in August.

Parent Tony Redes stated he agreed with the points that Ms. Moore and Ms. Meagher stated and also shared that the parents show support for each other in the community.

Parent Rachel Meza shared a story of her older son who currently attends Jackson Heights and because of the progress he has made she is fully behind the making of Jackson Heights a K-8 grade and will help in any way she can.

6. CONSENT AGENDA

Motion Passed: Approval of Consent Agenda. President Adriana Griffin approved with and exception of having the November 12, 2019 Meeting Minutes pulled. Passed with a motion by Mr. Steve Piffero and a second by Mrs. Sharon Barrett.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

1. Approval of Bills and Warrants

2. Minutes

3. Human Resources Personnel Transactions

4. DONATIONS

1. Acceptance of Donations for Bidwell Elementary

5. GENERAL BUSINESS

1. Approval of MOU for Reeds Creek Elementary School- Special Ed

2. Approval of Williams Quarterly Report January 2020

7. REPORTS AND PRESENTATIONS

1. Superintendent

Minutes:

Enrollment Update: Superintendent Curry reported the enrollment is up by 27 from last year and it has been staying consistent this year at 2085. He explained the importance of the daily attendance reporting and the effects of the chronic attendance issues which the District has been battling with for the last several years. Board Member Heidi Ackley asked if the chronic absenteeism is at all sites or an issue at specific sites and if it is a community problem? Mr. Curry explained it is an overall issue not site specific and the District has sent letters to communicate to parents of their child's chronic absenteeism.

Bond Update: The Architect James Bush, Consultant Judy Semingson and Director of Facilities Charlie Lafferty have been working on the Facilities Master Plan. Once the Master Plan is completed it will be brought to the community at a public forum and will outline what the plan includes for the next five years, including bond projects and maintenance updates. Also working concurrently with the Master Plan Facilities is getting the application for modernization completed and approved through the DSA, then the District can get their name on the Modernization list which important, if the Bond for school construction passes in the upcoming March elections.

District Organization Update: There is now a handbook for HR procedures and protocols. In Fiscal staff has met with site admin to discuss the financial budget. Attendance and enrollment procedures are an ongoing process and the District is working with sites to make sure attendance codes are consistent. There is also investigation of the use of Aeries for online registrations for new and incoming students. Facilities has been working on the Master Plan. Tech has been working on E-Rate program.

Mr. Curry had thanked Board Member Steve Piffero at the previous months Board Meeting and presented Mr. Piffero with a plaque of appreciation for his service as the Board President.

8. STRATEGIC PLAN AND OTHER INITIATIVES

1. Consent Agenda - Items removed for later consideration

Motion Passed: Approval of the November 12, 2019 Board Meeting Minutes. Passed with a motion by Mrs. Sharon Barrett and a second by Mrs. Heidi Ackley.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Abstain Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

2. Approval of Architect Selection for Bond

Motion Passed: Approval of Architect Selection for Bond. Passed with a motion by Mrs. Heidi Ackley and a second by Mr. Steve Piffero.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

Minutes:

Superintendent Cliff Curry explained the process used in the selection of the Architect and noted that the process was recommended by the advice of legal counsel. There were two architects recommended for approval in order to have the option of having more than one project going on simultaneously. Board Member Heidi Ackley asked if it was common to have two architects. Mr. Curry stated it was recommended by the consultant due to having the option of more than one project going on at different sites.

3. Approval Classified Salary Schedule-Hourly 19-20A

Motion Passed: Approval Classified Salary Schedule-Hourly 19-20A. Passed with a motion by Mr. Steve Piffero and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

4. Approval of Declaration of Need for Fully Qualified Educators

Motion Passed: Approval of Declaration of Need for Fully Qualified Educators. Passed with a motion by Mr. Steve Piffero and a second by Mr. Douglas Schreter.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

5. Approval of Form J-13A

Motion Passed: Approval of Form J-13A. Passed with a motion by Mrs. Sharon Barrett and a second by Mr. Steve Piffero.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

Minutes:

Board Member Sharon Barrett asked for clarification of the reported closure dates for this year. CBO Angela Pacheco explained this form required to report any closure dates for the prior school year and this school year dates were for the PG&E Power Shutoff days. Board Member Douglas Schreter asked if the District is adding 3 days to this school year to make up for that time. Mrs. Pacheco answered that there will not be days added to this school year because no one was aware of the power shutdown and CDE will most likely approve the closure dates. CDE is recommending adding extra days to the calendar for 20/21 school year if the District expects PG&E to have future Power Shutdown days.

6. Approval of 2018-19 Audit Report

Motion Passed: Approval of 2018-19 Audit Report. Passed with a motion by Mrs. Sharon Barrett and a second by Mr. Steve Piffero.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

Minutes:

Board Member Sharon Barrett noted that President Adriana Griffin term dates were incorrect. CBO Angela Pacheco stated she would send an email to correct the term dates.

7. Approval of Out of State Conference for Carrie Patterson and Lauren Conner.

Motion Passed: Approval of Out of State Conference for Carrie Patterson and Lauren Conner. Passed with a motion by Mr. Steve Piffero and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

Minutes:

Board Member Steven Piffero asked for the cost of the conference per each attendee. Administrator Rob Helmbold stated it was \$470 for each attendee.

8. Approval of School Accountability Report Card (SARC)

Motion Passed: Approval of School Accountability Report Card (SARC). Passed with a motion by Mrs. Sharon Barrett and a second by Mr. Steve Piffero.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

Minutes:

President Adriana Griffin stated that she enjoyed reading the information because it shared the staff's passion of working at the schools. Board Member Heidi Ackley agreed and also stated that if there was a way to share this with parents it might help with the chronic absenteeism.

9. Approval of Resolution #19-20-05 Establishment of Pupil Transportation Equipment Fund Education Code Sections 41852

Motion Passed: Approval of Resolution #19-20-05 Establishment of Pupil Transportation Equipment Fund Education Code Sections 41852. Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

Minutes:

Superintendent Cliff Curry asked the Board if they needed clarification of this Resolution. CBO Angela Pacheco explained it is to budget for the cost of a bus

because the District's transportation is shared with the High School.

10. Policy Updates - 2nd Reading

1. BP 4218 Dismissal/Suspension/Disciplinary Action

Motion Passed: Approval BP 4218 Dismissal/Suspension/Disciplinary Action, as recommended. Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

2. AR 4218 Dismissal/Suspension/Disciplinary Action

Motion Passed: Approval of AR 4218 Dismissal/Suspension/Disciplinary Action, as recommended. Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

3. BP 5131.8 Mobile Communication Devices

Minutes:

Tabled to seek further legal recommendations.

4. BP 7140 Architectural and Engineering Services

Motion Passed: Approval of BP 7140 Architectural and Engineering Services, as recommended. Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley
Yes Mrs. Sharon Barrett
Yes Ms. Adriana Griffin
Yes Mr. Steve Piffero
Yes Mr. Douglas Schreter

5. AR 7140 Architectural and Engineering Services

Motion Passed: Approval of AR 7140 Architectural and Engineering Services,

as recommended. Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

- Yes Mrs. Heidi Ackley
- Yes Mrs. Sharon Barrett
- Yes Ms. Adriana Griffin
- Yes Mr. Steve Piffero
- Yes Mr. Douglas Schreter

11. Review and Approval of Governance Handbook and Board Governance Calendar

Motion Passed: Approval of Governance Handbook and Board Governance Calendar. Passed with a motion by Mrs. Sharon Barrett and a second by Mr. Steve Piffero.

- Yes Mrs. Heidi Ackley
- Yes Mrs. Sharon Barrett
- Yes Ms. Adriana Griffin
- Yes Mr. Steve Piffero
- Yes Mr. Douglas Schreter

Minutes:

Board Member Sharon Barrett asked if the most recent items from last summer's meeting were added the Governance Handbook. President Adriana Griffin confirmed those items were in the Governance Handbook. President Adriana Griffin questioned the Seniority List showing on the calendar for the month of January and why it was not an agenda item this month. HR Coordinator Rachel Bentley stated it is usually in January only there was not enough time to send it to District staff for review before the January Board meeting. It will be available at the next Board Meeting. Superintendent Cliff Curry explained the staff input on some calendar items and requested clarification for the items updated on the Governance Calendar.

9. COMMUNICATIONS

1. Employee Organizations

Minutes:

There were none.

2. Comments from the Board

Minutes:

Board Member Heidi Ackley commented on the SARC report and admired how District staff worked hard and made the best of the conditions and doing their best.

Board Member Steve Piffero stated that he attended the Inservice day and noticed the staff really appreciated Mister Brown.

Board Member Sharon Barrett agreed with Board Member Heidi Ackley's SARC report comments. She also enjoyed reading them and hoped that parents would also read it to understand how teachers are doing their best.

President Adriana Griffin also shared the same insight as Board Members Ackley and Barrett about SARC report. She also reminded the public that the District has the Bond to help make the facilities better. She cited the importance of ThoughtExchange surveys, to have community involved by giving their input because everything that will be happening in the next several years will be based off the input of the community.

3. Board Correspondence

Minutes:
There were none.

4. Future Agenda Items

Minutes:
A list of Advocacy items will be brought to the next board meeting.

10. FUTURE BOARD MEETING DATES/LOCATIONS

Minutes:
Date of Regular Meeting - Tuesday, February 11, 2020 at 5:30 p.m. at the District Office, 1755 Airport Blvd.

11. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Minutes:
There were none.

12. CLOSED SESSION

Minutes:
Called into Closed Session at 6:25 pm

1. Approval of Extended Request for Paid Leave of Absence

13. OPEN SESSION / CALL BACK TO ORDER

Minutes:

The meeting was called back into order at 7:11 p.m.

14. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Minutes:

The Board grants the request for a six month leave of sub differential pay in keeping with contract language.

15. ADJOURNMENT

Minutes:

The meeting was adjourned at 7:12 p.m.

Board President, Adriana Griffin

Superintendent, Cliff Curry